Jan. 12, 2016

WSU ASCE Membership Proposal

**Background Information:**

Over the past 2 years (actually longer but I have no records beyond 2 years to follow) ASCE has collected $20 per membership throughout the academic year. With the $20 membership fee ASCE offers a free polo to new memberships and renewal memberships. No further action is required on behalf of the new/renewed member to claim ASCE membership.

No record of membership lists (including date of purchase and expiration) have been kept beyond the 2015 calendar year. Membership purchases and claims of being a member were on an honor system.

This has led to diminished active participation in our ASCE student chapter by our members, has allowed individuals to claim on their resumes to have been officers of WSU ASCE without ever being engaged/involved and caused much confusion associated with the ordering of polos for members.

**Proposal for New/Renew Memberships:**

It is proposed that WSU ASCE adopt an “open enrollment period” at the beginning of each semester. During this time students that need to buy a new membership or renew an existing membership can do so. The open enrollment period should start on the first day of class for each semester (excluding summer session), end on the 1st of the October for fall semester and the 1st of March for spring semester.

The fee for a new/renewal membership is proposed to be $30.00 and will include a polo with the appropriate design chosen for the respective academic year. (This fee assumes that the cost of polos to WSU ASCE is $17 to $20, the remainder of the fee will support WSU ASCE operations/events).

Shirts will be ordered by WSU ASCE by the Nov. 1st for fall new/renewal members and by April 1st for spring new/renewal members.

WSU ASCE memberships to last for one calendar year from date of purchase

Propose to implement the above New/Renewal Membership policies upon the date of approval by the elected officers of the American Society of Civil Engineers Student Chapter at Washington State University.

**Date of Approval: January 14, 2016**  
**Officer Names and Positions:**